

**MINUTES OF THE SOULDERN PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL
ON 18th SEPTEMBER 2014**

Present:

Mr N Oakhill (Chairman NO)
Mr C Rothero (CR)
Miss K Draper (KD)
Mrs D Masterson Jones (DMJ)
Mrs B McGarry (Clerk- BM)

Also in attendance:

Mr B May
Mrs M May
Mr Neil Moggridge
Mr C Lester
Mr A English
Cllr A Fatemian

Apologies:

Mr A Martin
Mrs J Martin
Mr R Deeley
Cllr M Kerford Byrne

Election of Vice Chairman:

Further to the previous meeting it was unanimously agreed that Katy Draper should be Vice Chairman

1 Prop: CR 2nd NO

2 Minutes of previous meeting , Matters Arising & Updates

The minutes of the meeting held on 17th July 2014 were approved and signed.

Prop: CR; 2nd: DMJ

There were no matters arising and updates were as follows:

Graveyard – No further progress RD away

Tree Roots – NO awaiting arboriculturalist report. CR to get some yellow fluorescent paint to paint the roots that have damaged the footpath as an interim remedy for safety reasons.

Salt bags ordered and will be delivered to usual place until otherwise notified that we can't.

Bus Shelter – RD spoke with Wayne Campden from the football club about splitting the stone shed in two to be used partly for storage and partly as a bus shelter. Neil Moggridge to speak with Mr Campden to obtain an estimate for the work

3 Declarations of Interest

NO declared an interest item 7c should it be discussed

4 Issues from the Floor:

Mr & Mrs May raised concerns about parking in the High Street and cars and wheelie bins blocking the entrance to the houses in Chapel Row. OCC have suggested that a disabled parking space should be designated to the area between Tudor Cottage and Barn House with a disabled sign to be placed on the wall belonging to Barn House. Markings to highlight the entrance to Chapel Row were also suggested by OCC. The Council resolved to accept these recommendations.

Prop KD; 2nd CR

5 Updates:

- a. Playground** – The regularity of the playground inspections is not clear but they are being done. Repairs to the train and fence posts have been carried out and the painting done. Although these repairs have exceeded £500 the work needed to be done and £1,000 had been ring fenced in the current budget for repairs to the playground.
The Terms of Reference for the playground group were approved by the Council
Prop: NO; 2nd DMJ
- b. Nancy Bowles Wood** –KD reported on behalf of Mrs R Summers who was not present that general maintenance work had been done and that there were no major issues to report.
The Terms of Reference for this group were also approved
Prop KD; 2nd DMJ
- c. Football Club** – NO, AM & KD had inspected the changing rooms and reported that they were not in a good condition. Representatives from club pointed out that the most immediate repairs that needed to be addressed were for the outside door to be made secure, the toilet and the shower pipe to be repaired. It was resolved that the FC should make a list of the work that they feel needs to be done and prioritise accordingly with an estimate of costs and help from within the club that might be available to action the work.
The VH committee had again raised concerns about litter and parking as a result of home games and it was resolved that the FC would send a representative to future VH meetings to liaise about such matters.
PC & VH committee contact details to be sent to Neil.
- d. CDC** – No report
- e. OCC** – Cllr Fatemian reported that a new machine is now being used to fill potholes which does the whole job in one and which reduces the time and cost of pothole repairs.

BM

6 Finance:

- a. Financial transactions since the meeting held on 17th July 2014 were approved
Prop: NO 2nd: CR

Payments	Date	Amount	Power
ORCC: subscription 14/15	15/07/14	£50.00	LGA 1972: s. 143
M R Cross: mowing July	03/08/14	£546.00	OSA 1906: s10
Playsafety Ltd: playground RoSPA inspection	17/08/14	£96.00	LG(MP)A 1976 s. 19
A F Martin: spikes for playground	17/08/14	£62.88	LG(MP)A 1976 s. 19
A F Martin: spikes for playground	18/08/14	£37.72	LG(MP)A 1976 s. 19

A F Martin: spikes for playground	18/08/14	£62.88	LG(MP) A1976 s. 19
M R Cross: mowing August	28/08/14	£486.00	OSA 1906: s10
A F Martin: spikes for playground	28/08/14	£84.87	LG(MP)A 1976 s. 19
A F Martin: wood for train panels	28/08/14	£72.43	LG(MP)A 1976 s. 19
HMRC: tax on Clerk's salary	01/09/14	£82.40	LGA 1972: s. 112
B McGarry: salary April – September	01/09/14	£330.10	LGA 1972: s. 112

Receipts

None

Bank balance as at 2nd September 2014: £7,607.69

- b. The Budget Review was approved and it was agreed that maintenance and repair work to stone walls, tree roots and the changing rooms will need to be considered and budgeted for.

7 Planning:

- a. 14/00249/TCA – Notice of Intent to carry out work to tree at Hill View - Approved
- b. 14/01217/LB – Installation of 2 conservation roof lights at Rock Cottage - Approved
- c. 14/01191/F – Construction of a new dwelling and garage to the rear of Timber Cottage – Awaiting decision
- d. APP/C3105/A/14/2215758 – Cedar House Planning Appeal – Approved

The Planning Process: It was resolved that in addition to the notices that are posted on the 2 village notice boards and put through the doors of properties that may be immediately affected, extra meetings would be held in the village hall, in the months that there isn't already an ordinary meeting taking place, to discuss planning applications.

It was proposed that these meetings should be held on the second Wednesday of the month at 7:30 and dates will be publicised once availability of the VH has been confirmed.
Prop: NO; 2nd DMJ

8 Administration:

- a. RFO update – no further definite progress

- 9 **Neighbourhood/Community Led Plan:** Information regarding the need and the process of providing a community led plan was circulated and after some discussion it was resolved that the village groups should be approached with a view to forming a steering group. BM to speak to Mel Radford, who has expressed an interest, to start the ball rolling **BM**
- 10 **Speeding:** We have been advised by Thames Valley Police that the Oxfordshire Highways Dept would need evidence of a problem within the village before taking any action. After some discussion Cllr Fatemian suggested that the use of a black box which monitors the speed of passing vehicles could be the way forward. Cllr Fatemian has requested that a box should be made available (6-8 weeks) and it will be positioned on the road between Mallards and the pond.
- 11 **Village Fayre:**
Following on from the great success of the Jubilee celebrations and the demand for more village 'occasions' NO suggested the possibility of a Village Fayre next year which would be organised by a village resident(s) rather than the Parish Council. Nick has someone in mind who he thinks would be willing to take this on and it was resolved by the Council that he should go ahead and ask him.
Prop KD; 2nd CR
- 12 **Disabled Parking:** This item was dealt with under item 4, Issues from the Floor
- 13 **Other Business:**
- a. Positive action needs to be taken to get the village website up and running so that residents can be kept informed electronically. NO has 2 contacts who may be able to help. This item to be put on the agenda for the next meeting **NO
BM**
 - b. As part of their refurbishment programme the VH committee are considering stone cladding to the outside of the building and have asked if the Parish Council wish to include the changing rooms in the quote. To be put on the agenda for the next meeting **BM**
- 10 **The meeting ended at 9:50**
Date of the next meeting – The next meeting will be held on **Thursday 20th November**, 7:30 in the Village hall

Signed..... Date.....
Chairman Souldern Parish Council